



**Noddle Surety & Insurance Services, Inc.**

19507 Ventura Blvd.  
Tarzana, CA 91356.  
Tel: 818 881-1011  
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# Contractors Surety Questionnaire

## A. GENERAL INFORMATION

Contractor: \_\_\_\_\_ Check One:  Corporation  Partnership  Proprietorship  LLC

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

License #: \_\_\_\_\_ License Class: \_\_\_\_\_ Tax I.D. #: \_\_\_\_\_

Date Business Formed: \_\_\_\_\_ Date Incorporated: \_\_\_\_\_

### 1. Corporate Officers, Partners, Proprietors, or Members:

Name	Age	Position	Social Security #	% of Ownership	Spouses Name
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

### 2. List 4 Largest Jobs Completed In The Past 5 Years:

Owner, Person to Contact	Phone #	Type of Work	Year	Contract Price
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### 3. List Principal Suppliers:

Name	Material/Service Provided	Address (Street, City, State, Zip)	Phone #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## B. FINANCIAL INFORMATION:

### Accounting:

Accounting Firm: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Years with Firm: \_\_\_\_\_ Fiscal year end: \_\_\_\_\_ How often are financial statements prepared? \_\_\_\_\_

#### Financial Statements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

#### Accounting Method:

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\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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#### Tax Method:

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\_\_\_\_\_



# Contractors Surety Questionnaire

## **B. FINANCIAL INFORMATION, CONTINUED**

### **Banking:**

Name of Bank: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Years with this bank: \_\_\_\_\_

Account Numbers: \_\_\_\_\_

Line of Credit Amount: \$ \_\_\_\_\_ Date Established: \_\_\_\_\_ Date of Expiration: \_\_\_\_\_

Secured by: \_\_\_\_\_ Bank Officer: \_\_\_\_\_

**\*(Please attach a copy of credit line agreement.)**

Current Outstanding Balance: \_\_\_\_\_

### **Surety: Name of current and prior sureties.**

Surety

Agent

Reason for Changing

## **C. MISCELLANEOUS**

1. Has there been any recent change in control of the company? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, explain: \_\_\_\_\_
2. Is the company/owner(s) connected with other companies as a subsidiary, parent, holding or affiliate? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, explain: \_\_\_\_\_
3. Type of construction work performed: \_\_\_\_\_
4. What percentage of your work do you normally undertake with your own forces? \_\_\_\_\_
5. What has been your largest work program (uncompleted work-on-hand) in the last three years? \_\_\_\_\_
6. Does the company own adequate equipment? \_\_\_\_\_ and/or lease equipment? \_\_\_\_\_
7. Has the company/owner ever defaulted on a contract, forcing a Surety to suffer a loss? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, explain: \_\_\_\_\_
8. Has the company ever failed to complete a contract? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, explain: \_\_\_\_\_
9. Has the company, any affiliate or owner(s) ever experienced a bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_  
Been in Receivership? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes for either, explain: \_\_\_\_\_
10. Are any liens for labor and/or material filed against the company on any contracts? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, explain: \_\_\_\_\_
11. Are job cost records maintained? Yes \_\_\_\_\_ No \_\_\_\_\_ How often are they reviewed? \_\_\_\_\_ updated? \_\_\_\_\_

The undersigned hereby confirm that the above statements are true, and authorizes any bank, creditor or other reference to verify correctness of the items above to the surety.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By: \_\_\_\_\_,  
*Signature*

\_\_\_\_\_, \_\_\_\_\_,  
*Name and Title*